



Sunray Construction Notices
2001 West Cypress Creek
Fort Lauderdale, FL 33309
Office: 800-403-7660
Fax: 954.491.1141

Notice To Owner (NTO) REQUEST FORM

YOUR FIRM

Your Name	
Your Company Name	
Address	
Phone	Fax

YOUR CUSTOMER

Your Customer's Name	
Contact Name	
Address	
Phone	Fax

JOB INFORMATION

First Day on Job
Job Name/Legal Description
Job Address
Desc. Of Materials, Services and/or Labor Furnished:
Job #

ADDITIONAL INFORMATION

(if available) which will help us in our research to expedite the NTO.

General Contractor	
Phone	Fax
Address	
Owners Name	
Address	

Note: If you have a copy of the Notice of Commencement and/or Bond, please provide.

Please prepare and attempt to serve a Notice to Owner based on the information we have furnished. We agree to waive all claims against Sunray Construction Notice Inc. for damages and/or loss which may be caused by an act, negligence, mistakes and/or inadvertence committed by Sunray Construction Notice Inc., its officers, or employees in connection with the preparing and forwarding of Notice to Owner(s) on our behalf. We further assume the risk of all acts enumerated above and waive any and all rights and remedies at law in equity it may have for breach of this agreement with Sunray Construction Notice Inc.

(Signature)

(Date)