



LIEN REQUEST FORM

Your Company Name: \_\_\_\_\_

Owner/Agent of your company: \_\_\_\_\_

Your Company Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

Your Customer (company that owes you for the work performed)

\_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**Project name and Project address: (MUST HAVE PHYSICAL ADDRESS):**

\_\_\_\_\_ Physical address \_\_\_\_\_ City \_\_\_\_\_ State

Material, services and/or labor furnished: \_\_\_\_\_

Job Start Date (or date of contract) \_\_\_\_\_

Last date on Job (or last invoice date) \_\_\_\_\_

NOTE: If you have a Notice to Owner on above project, please provide copy.  
Date Notice to Owner was delivered (or date on certified green card) \_\_\_\_\_ or WO# \_\_\_\_\_

Total amount of Job: \_\_\_\_\_ Amount due: \_\_\_\_\_

_____	_____	_____
Corporate Credit Card# or credit Card Used for Business	Expiration Date	SEC CODE
Visa/Mastercard/Discover I authorize Sunray Construction Notices, Inc. to charge the above credit card plus associated fees.		

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date